

**Guilden Sutton Parish Council**  
**Minutes of the Ordinary Parish Council meeting held on Wednesday 6th January**  
**2021 at 7.30pm via Zoom**

**PART 1**

Chairman: Cllr D Hughes (DH)

Present: Cllr P Paterson (TP) Minutes, Cllr I Brown (IB), Cllr S Proctor (SP), Cllr M Littlewood (ML), Cllr S Ringstead (SR), Cllr W Moulton (WM)

In attendance: Brian (BL) and Sarah Jessop (SJ) members of the public.

**1 Procedural matters.**

(a) Apologies. Apologies none received.

(b) Declarations of interest. DH and ML declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 2nd December 2020. A comment from a resident about the fence backing onto the GSCA car park needed to be added. It was proposed by WM and seconded by DH and agreed that the minutes of the Ordinary meeting of the Council held on 2nd December 2020 should be approved, and when amended sent to the website & noticeboard. **SP and SR did not vote as they did not have copies of the minutes.** The minutes will be signed as soon as possible by the Chair as a true record of the meeting.

(d) Dates of future meetings.

**2021**

3rd February

3rd March

31st March\*

5th May (Annual)

9th June

21st July\*

1st September

6th October

3rd November

1st December

All meetings will be held on Zoom due to social distancing regulations until further notice.

\*Dates adjusted from normal 1st Wednesday of the month

(e) Parish Councillor Vacancy. A vacancy was declared but no election was called in the due time. The Parish Council will co-opt a new member at the earliest opportunity. Notices to be on noticeboards, facebook and website inviting people to put their names forward.

## 2. Coronavirus

- a) Support Group. The Clerk confirmed no requests for help have been received. Reminder to be put on facebook, website and shop.
- b) VETS. Postpone until feb.

## 3. Community engagement/Communications:

(a) Visiting officers. BL to give an update on stile and flood on footpath by Belle Vue Cottage. Stile is alright at the moment and water has receded a little.

(b) Visiting Members. No members present.

(c) Public speaking time. No comments.

(d) Public correspondence.

A local resident had raised concerns about

(i) vehicles on the verges in Orchard Croft at start and end of school day. CWAC Highways have been informed. [Reply in highways section](#)

(ii) With regard to the Section106 money funding play equipment, the Parish Council was asked to consider using the piece of land at the top of the steps off Church Lane as an alternative to Summerfield Road or Hilltop.

(iii) HGV's turning in the village possibly due to damage to the sign directing them to the industrial units. Reported to CWaC highways.

(e) Village Surgery. A notice to be placed on the notice board by the Post Office advising of suspension of surgeries during lockdown.

(f) Website. Nothing to report.

(g) Communications sub-committee -any newsworthy items to SP please.

(h) Noticeboards

## 4. Guilden Sutton Green Space

SJ gave an update under public speaking about the letter sent. Everything has been very slow and the deadline quickly approaching for funding. Mersey Forest money is secure and trees will all be going on the back field. Hoping it will all go through next month. All money in hand with the £10k from setting up from Parish. The front field may well be available from 31st March so we need to ensure the Loan Money is available. Offer to be made to purchase front field made by DH and second by WM. Unanimous. SJ will help facilitate.

## 5. Environment

(a) StreetCare. Church Lane litter bin not emptied reported by ML. Litter on Hare Lane is a problem and reported to PCSO.

(b) Dog Fouling. Nothing to report.

(c) Trees and Hedges, planters and bulbs. Nothing to report.

(d) Lengthsman. The Lengthsman should have a proper induction TP happy to meet. CWaC possibly supply litter picker and bags. A hoop costs <£8 Budget of £100 agreed for clerk to supply after checking with CWaC.

Asked Autela to add Ivan to the payroll

(e) Greenway. Correspondence between Sustrans & clerk. New signs have been designed by children in Newton and will hopefully be displayed at entrance ways. SP states we need to check the poster is suitable for our rural area.

## 6. Planning.

(a) New/recent applications.

New planning Application


Awaiting Decision

20/03755/FUL	3 The Vetches Guilden Sutton Chester Cheshire CH3 7HL Proposed single storey rear extension. Comments by 27th November 2020 Response:No objection
20/04160/TPO	Woodland To The South East of 9 Porters Croft Guilden Sutton Chester, Cheshire CH3 7HQ Felling of 1 Sycamore (within woodland) due to concerns about its leaning towards the property causing excessive shading, and the eccentric growth of the tree is a risk that could fall over which would cause damage to the property. Comments by 3rd December Response:No objection
20/04267/FUL	Willow Cottage Guilden Sutton Lane Guilden Sutton Chester Cheshire CH37EX Single storey extension to rear Comments by 22nd December TP and SR to attend No objection

20/04160/TPO	Woodland To The South East of 9 Porters Croft Guilden Sutton Chester, Cheshire CH3 7HQ Felling of 1 Sycamore (within woodland) due to concerns about its leaning towards the property causing excessive shading, and the eccentric growth of the tree is a risk that could fall over which would cause damage to the property. Comments by 3rd December Response:No objection

## Decision made

20/03755/FUL	3 The Vetches Guilden Sutton Chester Cheshire CH3 7HL Proposed single storey rear extension. Comments by 27th November 2020 Status:Approval

(b) Neighbourhood Plan. Nothing to report

**7. Training/Events/Meetings.** -Nothing to report

**8. Parish Car Park.**- Nothing to report.

**9. Leisure Services.**

(a) Playing field.

(b) Play Area.

i)Wet pour quotes - waiting for them to do.

ii)Extension - DH has been making enquiries with a school governor about purchasing land at the school with the Sect 106 money. There could be opposition to Fox Cover area being used. The age profile of the village needs bearing in mind, as young people are declining. Can we ask for some designs to discuss with residents. Planning permission may need to be sought.

iii) Opening hours. - play areas can stay open in Lockdown so ML will check that is ok with school.

(c) Footpaths/Footways. Stile & drain at Belle Vue cottage now actioned.

**10. Public Transport**

(a) Bus stop renovation -ML updates on designs will be forthcoming.

(b) New bus shelter in Pipers Ash -Even the most minimal design £3K, decision made to await insurance money offered.

## 11. Highways

(a) SID Group Nothing to report

(b) Standing consideration of Highways matters. Reply by Highways. Highways can only instal signs inline with the guidance and requirements set out by the Dept of Transport through the Traffic Signs Regulation and General Directive 2016. There are such signs that prohibit parking on footways but these require a legal order and are typically used in rural areas ,, as such, Orchard Croft would not meet the criteria. The police have the necessary powers to take action against vehicles that cause obstructions: it is also an offense to drive onto the pavement whether with intention to park or not, again this is enforceable by police.

I will arrange for a parking survey to be undertaken at drop off/pick up times in the New Year to assess these concerns.

(c). Hill Top Road/Arrowcroft Road junction. Nothing to report.

## 12. Finance

(a) Income.

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(b) Payments.

	Amount		
L Tiplady (wages)	At agreed rate		
Mid Cheshire Grounds Maintenance Ltd	£120 (including £20 VAT)		
Lisa Tiplady (Zoom meeting subscription)	£14.39 (including £2.40 VAT)		
Play and Leisure (Play area mouth piece)	Invoice still not received		
CPRE	£36.00		
M Littlewood (Christmas cards)	£6.00		

L Tiplady (Postage)	£0.88		
L Tiplady (Deva Print	£50.00		

It was proposed by Cllr WM and seconded by Cllr SR to accept the financial information and approve the payments put forward. Cllr TP to authorise transactions.

(c) Balances / Bank statements/Payment schedule cash book.

Co-op account current account ( Balance Checked 5/1/21) £45,428.36

Co-op account savings account ( Balance Checked 5/1/21) £30,066.76

Scottish Widows Business Fund deposit account 1. ( Balance Checked 30/9/20)  
£19,439.75

Scottish Widows Business Fund deposit account 2.( Balance Checked 30/9/20)  
£4229.42

The church have asked if we can apply for a church yard grant as normal. Invoices have been provided to me and I have the paperwork £592.80. SR proposed and SP seconded the authorisation to send off

( c ) Precept To decide the precept for 2021/2022

Finance committee met to go over the figures and revised the figures as detailed. The £10k for green space needs to be included in the budget as a one-off setting up cost, it will be funded by Sect 106 money. In the future the annual maintenance needs to be decided for 2021/22. Proposed by DH and seconded by SP. Unanimously accepted. We need to add in the repayment to the PWBL.

### 13. CWAC and other organisations

(a) The Office for National Statistics (ONS) ten-yearly census will take place on Sunday 21st March 2021 and the Parish Council has been requested by their Census Engagement Manager to publicise it and encourage people to participate..

(b) **ChALC**. Nothing to report

(c) **Defibrillators**. Nothing to report.

(d) **Police and Fire services**

i) Nitrous oxide - Reply received from Christian Matheson MP that he is keeping our concerns in mind for future Parliamentary discussions.

14. **Guilden Sutton Primary School** - card sent to head , various fund raising done by the governors and teachers including a Cook Book that had been designed.

15. **Community Event** - Christmas Window display on Woodcroft won with "What is your Elf name" a £10 Chester gift voucher give. The Church Trail was well received also.

**16. Village Hall Management Committee** . Nothing to report

**17. Members information /speaking time.** SP reported that a resident had kindly swept the bridge over the motorway.

Exclusion of the public was proposed, seconded and agreed because of a confidential nature of business to be discussed regarding a third party.